

DOTD FORM: 24-102

(Revised January 1, 2023)

PROPOSAL TO PROVIDE CONSULTANT SERVICES

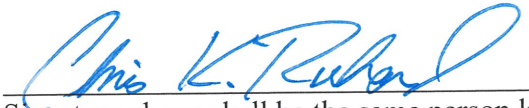
Prime consultant shall complete the DOTD Form 24-102 without altering the Form's text; however, the instruction and/or guidance for Sections 12 through 23 can be removed but do not remove Section title and number.

ANY CONSULTANT FAILING TO SUBMIT ANY OF THE INFORMATION REQUIRED ON THE DOTD FORM 24-102, OR PROVIDING INACCURATE INFORMATION ON THE DOTD FORM 24-102, MAY BE CONSIDERED NON-RESPONSIVE.

1. Contract Name as shown in the advertisement	Doucet Road Sidewalks
2. Contract Number(s) as shown in the advertisement	4400027760
3. State Project Number(s), if shown in the advertisement	H.014509.5
4. Prime consultant name (name must match as registered with the Louisiana Secretary of State where such registration is required by law)	Domingue, Szabo & Associates, Inc.
5. Prime consultant license number (as registered with the Louisiana Professional Engineering and Land Surveying Board (LAPELS) if registration is required under Louisiana law)	EF.0000243 (Engineering) VF.0000041 (Land Surveying)
6. Prime consultant mailing address	102 Asma Blvd, Ste 305, Lafayette, LA 70508
7. Prime consultant physical address (existing or to be established, if location is used as an evaluation criteria)	102 Asma Blvd, Ste 305, Lafayette, LA 70508
8. Name, title, phone number, and email address of prime consultant's contract point of contact	Chris K. Richard, President 337-232-5182 chris@dsaengineering.com
9. Name, title, phone number, and email address of the official with signing authority for this proposal	Chris K. Richard, President 337-232-5182 chris@dsaengineering.com

Prime consultant should enter the firm name in the footer at the bottom of this page. (It will carry over to subsequent pages.)

10. This is to certify that all information contained herein is accurate and true, and that the team presently has sufficient staff to perform these services within the designated time frame. By submitting this proposal, proposer certifies that it is not engaged in a boycott of Israel and it will, for the duration of its contract obligations, refrain from a boycott of Israel. Proposer also certifies and agrees that the following information is correct: In preparing its response, the proposer has considered all proposals submitted from qualified, potential subcontractors and suppliers, and has not, in the solicitation, selection, or commercial treatment of any subcontractor or supplier, refused to transact or terminated business activities, or taken other actions intended to limit commercial relations, with a person or entity that is engaging in commercial transactions in Israel or Israeli-controlled territories, with the specific intent to accomplish a boycott or divestment of Israel. The proposer also has not retaliated against any person or other entity for reporting such refusal, termination, or commercially limiting actions. DOTD reserves the right to reject the response of the bidder or proposer if this certification is subsequently determined to be false, and to terminate any contract awarded based on such a false response.



Signature above shall be the same person listed in Section 9:

8-28-2023

Date:

11. If a Disadvantaged Business Enterprise (DBE) goal has been set for this advertisement, indicate which firm(s) will be used to meet the DBE goal and each firm(s)' percentage.

Firm(s):

Firm(s)' %:

12. Past Performance Evaluation Discipline Table:

As indicated in the advertisement, insert the completed table here. The percentages for the prime and sub-consultants must total 100% for each past performance evaluation discipline, as well as the overall total percent of the contract.

The **only** past performance evaluation disciplines to be used are: Road, Bridge, Traffic, CE&I/OV, Geotech, Survey, Environmental, Data Collection, Planning, Right-of-Way, CPM, ITS, Appraiser and Other (please specify).

Past Performance Evaluation Discipline(s)	% of Overall Contract	Prime	Firm B	Firm C	Firm D	Firm E	Each Discipline must total to 100%
Road	85%	100%					100%
Survey	15%	100%					100%
Identify the percentage of work for the overall contract to be performed by the prime consultant and each sub-consultant.							
Percent of Contract	100%	100%					

13. Firm Size:

For all firms that are part of this team, indicate the approximate number of personnel to be committed to this contract, by DOTD Job Classification and the total number of personnel within the firm that could provide support, if needed. If a specialized job classification is required and not included on the DOTD job classification list, specify “Other (please specify)” and include the classification title inside the parentheses.

The DOTD Job Classification(s) to be used can be found at the following link:

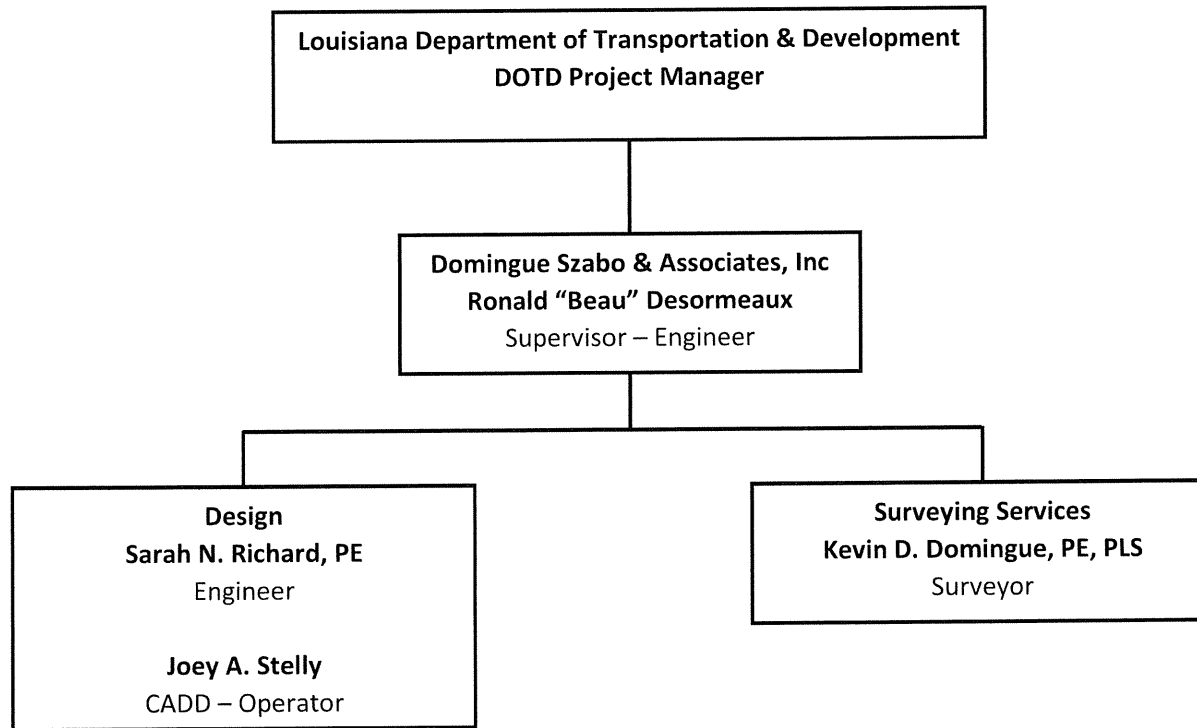
http://wwwsp.dotd.la.gov/Inside_LaDOTD/Divisions/Engineering/CCS/Job_Qualification/Job%20Classifications%20with%20Descriptions.pdf

Firm name	DOTD Job Classification	Number of personnel committed to this contract	Total number of personnel available in this DOTD Job Classification (if needed)
Domingue, Szabo & Associates, Inc.	Principal	0	1
Domingue, Szabo & Associates, Inc.	Supervisor – Engineer	1	1
Domingue, Szabo & Associates, Inc.	Engineer	1	4*
Domingue, Szabo & Associates, Inc.	Engineer Intern	0	1
Domingue, Szabo & Associates, Inc.	Surveyor	1	1*
Domingue, Szabo & Associates, Inc.	Inspector	0	1
Domingue, Szabo & Associates, Inc.	Rodman	0	1
Domingue, Szabo & Associates, Inc.	Party Chief	0	1
Domingue, Szabo & Associates, Inc.	CADD - Operator	1	4
Domingue, Szabo & Associates, Inc.	Clerical	1	1
Domingue, Szabo & Associates, Inc.	Accountant	1	1

* One employee is a dual licensee (Engineer & Surveyor)

14. Organizational Chart:

Provide an organizational chart showing ALL **relevant** prime consultant and sub-consultant (if applicable) personnel assigned to the contract, area of project responsibility for each, and reporting lines for the purposes of this contract. An individual's role does not necessarily have to match their DOTD job classification identified in Section 13. **If applicable, identify all personnel performing traffic engineering analysis and/or QC of traffic engineering analysis by placing an asterisk next to their name. Include the certificates required by the Traffic Engineering Process and Report Training Requirements article of the Advertisement in Section 20.** It is acceptable to use an 11x17 format for Section 14.



15. Minimum Personnel Requirements:

Use the table below to identify both prime consultant and sub-consultant staff designated to work on this contract meeting the Minimum Personnel Requirements (MPRs) specified in the advertisement. Ensure the résumé reflects the required experience stated in the MPR. Make sure the P.E. discipline is also listed (highlighted in table) that is meeting the MPR; e.g. professional civil engineer should show the discipline of the license as civil if meeting that MPR.

MPR No. Do not insert wording from ad	Personnel being used to meet the MPR (Individual(s) may not satisfy more than one MPR unless specifically allowed by Attachment B of the advertisement)	Firm employed by	Type of license and discipline meeting MPR/ certification & number (Ex: PE # - Civil)	State of license	License / certification expiration date
1	Beau R Desormeaux	Domingue, Szabo & Associates, Inc.	PE (Civil) 32170	LA	March 31, 2024
2	Beau R Desormeaux	Domingue, Szabo & Associates, Inc.	PE (Civil) 32170	LA	March 31, 2024
3	Sarah N Richard	Domingue, Szabo & Associates, Inc.	PE (Civil) 41379	LA	September 30, 2023
4	Kevin D Domingue, PE, PLS	Domingue, Szabo & Associates, Inc.	PE (Civil) 24104 PLS 4764	LA LA	March 31, 2024 March 31, 2024

(Add rows as needed)

16. Staff Experience:

Résumés shall be provided for all prime and sub-consultant personnel listed in Sections 14 and/or 15 of the proposal. Résumés of personnel not identified in Section 14 or Section 15 of the proposal should not be included and will not be evaluated. Résumés should be **limited to 2 pages per person**. Any certificates required by the advertisement are to be placed in Section 20.

Firm employed by Domingue, Szabo & Associates			
Name	Ronald “Beau” Desormeaux III, PE	Years of relevant experience with this employer	21
Title	Supervisor - Engineer	Years of relevant experience with other employer(s)	1.5
Degree(s) / Years / Specialization		Bachelor of Science / 2000 / Civil Engineering	
Active registration number / state / expiration date		PE 32170 / Louisiana / March 31, 2024	
Year registered	2006	Discipline	Civil
Contract role(s) / brief description of responsibilities		Project Manager/Supervision of topographical survey, preliminary and final design, preparation of plans	
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; <i>i.e.</i> , “designed drainage”, “designed girders”, “designed intersection”, etc. Experience dates should cover the years of experience specified in the applicable MPR(s).		
8/23-present	Cecile Boulevard Sidewalk Addition for the City of Breaux Bridge, Breaux Bridge, LA: Project Engineer for the design and construction administration for the addition of approximately 2,500 linear feet of 5’ wide sidewalks in Breaux Bridge, LA. The project is part of the City of Breaux Bridge’s continued efforts to provide a safe route for children to walk to school. Construction Cost \$300,000.00		
2/21 – 2/22	Martin Street Sidewalk Addition for the City of Breaux Bridge, Breaux Bridge, LA: Project Engineer for the design and construction administration for the addition of approximately 1,750 linear feet of 5’ wide sidewalks in Breaux Bridge, LA. The project, which included significant drainage improvements in addition to the sidewalks, provides a safe route for children to walk to school in Breaux Bridge, LA. Construction Cost \$325,000.00		
4/18 – 8/19	Dorset Street Road Reconstruction for the City of Breaux Bridge, Breaux Bridge, LA: Project Engineer responsible for drainage, pavement, striping, sidewalk tie-in, and geometric road design. Project included intersection improvements and road reconstruction at the intersection of Dorset Street (local road) and LA Hwy 31 (Berard Street), providing a turn lane and turnout radius improvements, as well as minor drainage improvements, sidewalk tie-ins, and ramps. Coordination with LADOTD was performed for all geometric design, drainage, striping, sidewalk ramp design, and pavement design at tie-in to the state-owned roadway. Construction Cost \$105,000.00.		
6/13 – 2/14	Parc Hardy Sidewalk Extension for the Breaux Bridge Crawfish Festival Association, Breaux Bridge, LA: Project Engineer for the design and construction administration for the addition of approximately 5,000 linear feet of 5’ wide sidewalks in Breaux Bridge, LA. The project, which included minor drainage improvements in addition to the sidewalks, provides connectivity to the Pac Hardy walking path network, as well as a safe walking corridor from parking areas to festivals such as the Crawfish Festival. Construction Cost \$275,000.00		

(Add rows as needed)

16. Staff Experience:

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Firm employed by Domingue, Szabo & Associates			
Name	Kevin D. Domingue, PE, PLS	Years of relevant experience with this employer	40
Title	Engineer, Surveyor	Years of relevant experience with other employer(s)	0
Degree(s) / Years / Specialization		BS/1983/Civil Engineering	
Active registration number / state / expiration date		PE 24104 / Louisiana / March 31, 2024 PLS 4764 / Louisiana / March 31, 2024	
Year registered	PE 1988 PLS 1995	Discipline	Civil NA
Contract role(s) / brief description of responsibilities		Project surveyor in charge of all surveying aspects, Design Engineer for preliminary and final design, preparation of plans	
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; <i>i.e.</i> , “designed drainage”, “designed girders”, “designed intersection”, etc. Experience dates should cover the years of experience specified in the applicable MPR(s).		
10/23 – present	H.012868 Fortune Road Pavement Preservation, Youngsville LA: Engineer/Surveyor in charge of Project Management and Design for this DOTD-funded project. Project includes all surveying and engineering required for Preliminary and Final Plans to mill, patch and overlay Fortune Road from Bonin Road to LA 89 in Youngsville, Louisiana. Estimated Construction Cost \$1,100,000		
9/14 – present	Bluebird Drive Extension, Lafayette LA: Engineer/Surveyor in charge of Project Management and Design for roadway realignment and improved walkability. Project included evaluation of both at-grade pedestrian crossings as well as a raised roadway section with a pedestrian underpass to connect a public park and a community center. Exhibits (both video animations and posters) were prepared for public hearings to gauge public opinion of both pedestrian crossing options. Estimated Construction Cost \$1,750,000		
7/21 – 2/22	Roadway resurfacing and Streetscape Improvements: Engineer responsible for the roadway resurfacing, drainage improvements, additional on-street parking, and sidewalk relocations for approximately 3,200 linear feet of roadway in downtown Youngsville, LA. Construction Cost \$3,707,753.74		
1/97 – 7/09	Camellia Boulevard Reduced Phase Intersection Improvements: Project Manager and Project Engineer/Surveyor responsible for survey, design, and construction administration for the utility relocation and roadway improvements to Camellia Boulevard in Lafayette, Louisiana as well as right-of-way maps (plats) for the entire corridor. The 7-lane modified reduced phase interchange was the first of its kind in Lafayette. The project involved extensive utility relocation, since Camellia Boulevard is an older collector in the City of Lafayette.		

(Add rows as needed)

16. Staff Experience:

Résumés shall be provided for all prime and sub-consultant personnel listed in Sections 14 and/or 15 of the proposal. Résumés of personnel not identified in Section 14 or Section 15 of the proposal should not be included and will not be evaluated. Résumés should be **limited to 2 pages per person**. Any certificates required by the advertisement are to be placed in Section 20.

Firm employed by Domingue, Szabo & Associates				
Name	Sarah N. Richard, PE		Years of relevant experience with this employer	11
Title	Project Manager		Years of relevant experience with other employer(s)	0
Degree(s) / Years / Specialization		BS/2012/Civil Engineering		
Active registration number / state / expiration date		PE 41379 / Louisiana / September 30, 2023		
Year registered	2017	Discipline	Civil	
Contract role(s) / brief description of responsibilities		Project Manager/Supervision of topographical survey, preliminary and final design, preparation of plans		
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; <i>i.e.</i> , “designed drainage”, “designed girders”, “designed intersection”, etc. Experience dates should cover the years of experience specified in the applicable MPR(s).			
08/16-04/18	<p>East Refinery Street Sidewalk Project for the City of Breaux Bridge, LA: Project Engineer for the design and construction administration for the addition of approximately 2,200 linear feet of 5’ wide sidewalks in Breaux Bridge, LA. The project, which included minor drainage improvement in addition to the sidewalks, provides connectivity between Berard Street (LA Hwy 31) and Rees St (LA Hwy 328) along Refinery Street (LA Hwy 336). This provides a safe walking corridor for citizens who regularly use the road. Construction Cost \$86,715.00</p>			

(Add rows as needed)

16. Staff Experience:

Résumés shall be provided for all prime and sub-consultant personnel listed in Sections 14 and/or 15 of the proposal. Résumés of personnel not identified in Section 14 or Section 15 of the proposal should not be included and will not be evaluated. Résumés should be **limited to 2 pages per person**. Any certificates required by the advertisement are to be placed in Section 20.

Firm employed by Domingue, Szabo & Associates			
Name	Joey Stelly	Years of relevant experience with this employer	6 yrs
Title	CADD - Operator	Years of relevant experience with other employer(s)	0
Degree(s) / Years / Specialization		Associate of Applied Science/2017/ Drafting and Design Technology	
Active registration number / state / expiration date		N/A	
Year registered	N/A	Discipline	N/A
Contract role(s) / brief description of responsibilities		CADD - Operator	
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; <i>i.e.</i> , “designed drainage”, “designed girders”, “designed intersection”, etc. Experience dates should cover the years of experience specified in the applicable MPR(s).		
06/23-Present	Fortune Road Pavement Preservation, Youngsville, LA (design in progress): Head CADD Operator for preliminary/final plans featuring pavement demolition/milling, proposed pavement, pavement striping, typical sections and project layout.		
10/22-06/23	Bluebird Drive Extension Phase IIIA, Lafayette, LA: Head CADD Operator for preliminary/final plans featuring typical sections, demolition plan, proposed pavement and drainage, plan + profile sheets, transition from existing to proposed pavement, drainage maps, geometric layouts, pavement markings, bike lanes, pedestrian crosswalk plan, sequence of construction, traffic signs and detour plan, special and typical details, reference points for elevations and cross sections.		
09/18-03/20	Martin Street Sidewalk Addition for the City of Breaux Bridge, LA: Head CADD Operator for preliminary/final plans featuring typical sections, project layout, demolition of existing pavements and drainage structures, proposed sidewalk over drainage, grading, cross sections and details for sidewalk and drainage.		

(Add rows as needed)

17. Firm Experience:

Identify the team’s project experience **most relevant** to the scope in the advertisement. **The projects should be limited to a total of 20, with no more than 5 projects being represented by the prime consultant and with no more than 3 projects represented by each sub-consultant on the team. If more than 5 projects are identified for the prime consultant, all projects identified after the first 5 will not be evaluated. If more than 3 projects are identified for a single sub-consultant, all projects identified after the first 3 from that sub-consultant will not be evaluated.** Include no more than one page per project. Projects identified shall only include work performed by firms on the team. The projects identified do not necessarily need to have been DOTD projects.

Firm name	Domingue, Szabo & Associates, Inc.	Past Performance Evaluation Discipline(s)*	Road
Project name	Cecile Boulevard Sidewalk Addition	Firm responsibility (prime or sub?)	Prime
Project number	NA	Owner’s name	City of Breaux Bridge
Project location	Breaux Bridge, LA	Owner’s Project Manager	Mayor Ricky Calais
Owner’s address, phone, email	101 Berard Street, Breaux Bridge, LA 70517; rcalais@breauxbridgela.net		
Services commenced by this firm (mm/yy)	08/23	Total consultant contract cost (\$1,000’s)	30
Services completed by this firm (mm/yy)	present	Cost of consultant services provided by this firm (\$1,000’s)	30

Describe the project including the firm’s role and members involved. (Highlight staff to be used in this proposal.)

Domingue, Szabo & Associates (DSA) is the prime consultant hired by the Breaux Bridge Crawfish Festival to survey, design, and administer construction for approximately 2,500 linear feet of sidewalk located in Breaux Bridge, LA. DSA’s anticipated responsibilities include layout/placement of sidewalks, minor drainage design, construction administration, and inspection.

Anticipated Total Construction Cost: \$300,000.00

Firm members involved include: Beau Desormeaux

* If there is more than one past performance evaluation discipline included in the proposal, then indicate which past performance evaluation discipline(s) this project is being used to represent.

This field cannot be left blank and N/A is not acceptable. The **only past performance evaluation disciplines to be used are: Road, Bridge, Traffic, CE&I/OV, Geotech, Survey, Environmental, Data Collection, Planning, Right-of-Way, CPM, ITS, Appraiser and Other (please specify).

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Identify the team’s project experience **most relevant** to the scope in the advertisement. **The projects should be limited to a total of 20, with no more than 5 projects being represented by the prime consultant and with no more than 3 projects represented by each sub-consultant on the team. If more than 5 projects are identified for the prime consultant, all projects identified after the first 5 will not be evaluated. If more than 3 projects are identified for a single sub-consultant, all projects identified after the first 3 from that sub-consultant will not be evaluated.** Include no more than one page per project. Projects identified shall only include work performed by firms on the team. The projects identified do not necessarily need to have been DOTD projects.

Firm name	Domingue, Szabo & Associates, Inc.	Past Performance Evaluation Discipline(s)*	Road
Project name	Martin Street Sidewalk Addition	Firm responsibility (prime or sub?)	Prime
Project number	NA	Owner’s name	City of Breaux Bridge
Project location	Breaux Bridge, LA	Owner’s Project Manager	Mayor Ricky Calais
Owner’s address, phone, email	101 Berard Street, Breaux Bridge, LA 70517; rcalais@breauxbridgela.net		
Services commenced by this firm (mm/yy)	02/21	Total consultant contract cost (\$1,000’s)	35
Services completed by this firm (mm/yy)	02/22	Cost of consultant services provided by this firm (\$1,000’s)	35

Describe the project including the firm’s role and members involved. (Highlight staff to be used in this proposal.)

Domingue, Szabo & Associates (DSA) was the prime consultant hired by the City of Breaux Bridge to survey, design, and administer construction for approximately 1,750 linear feet of sidewalk located in Breaux Bridge, LA. Included in this project was major drainage design to convert existing open ditch drainage to subsurface, creating sufficient room to install the proposed sidewalks. DSA’s responsibilities included layout/placement of sidewalks, drainage modeling, drainage impact study and subsurface drainage sizing, construction administration, and inspection.

Total Construction Cost: \$325,000.00

Firm members involved include: Beau Desormeaux

* If there is more than one past performance evaluation discipline included in the proposal, then indicate which past performance evaluation discipline(s) this project is being used to represent.

This field cannot be left blank and N/A is not acceptable. The **only past performance evaluation disciplines to be used are: Road, Bridge, Traffic, CE&I/OV, Geotech, Survey, Environmental, Data Collection, Planning, Right-of-Way, CPM, ITS, Appraiser and Other (please specify).

Domingue, Szabo & Associates, Inc.

17. Firm Experience:

Identify the team’s project experience **most relevant** to the scope in the advertisement. **The projects should be limited to a total of 20, with no more than 5 projects being represented by the prime consultant and with no more than 3 projects represented by each sub-consultant on the team. If more than 5 projects are identified for the prime consultant, all projects identified after the first 5 will not be evaluated. If more than 3 projects are identified for a single sub-consultant, all projects identified after the first 3 from that sub-consultant will not be evaluated.** Include no more than one page per project. Projects identified shall only include work performed by firms on the team. The projects identified do not necessarily need to have been DOTD projects.

Firm name	Domingue, Szabo & Associates, Inc	Past Performance Evaluation Discipline(s)*	Road
Project name	Parc Hardy Sidewalks	Firm responsibility (prime or sub?)	Prime
Project number	NA	Owner’s name	Breaux Bridge Crawfish Festival Association
Project location	Breaux Bridge, LA	Owner’s Project Manager	Mayor Ricky Calais
Owner’s address, phone, email	PO Box 25, Breaux Bridge, LA 70517; marklbernard56@yahoo.com		
Services commenced by this firm (mm/yy)	06/2013	Total consultant contract cost (\$1,000’s)	20
Services completed by this firm (mm/yy)	02/2014	Cost of consultant services provided by this firm (\$1,000’s)	20

Describe the project including the firm’s role and members involved. (Highlight staff to be used in this proposal.)

Domingue, Szabo & Associates (DSA) was the prime consultant hired by the Breaux Bridge Crawfish Festival to survey, design, and administer construction for approximately 5,000 linear feet of sidewalk located in Breaux Bridge, LA. Included in this project was moderate drainage design to convert existing open ditch drainage to subsurface, creating sufficient room to install the proposed sidewalks. DSA’s responsibilities included layout/placement of sidewalks, drainage impact study and subsurface drainage sizing, coordination with LADOTD to tie-in sidewalks with sidewalks along Rees Street (LA 328), construction administration, and inspection.

Total Construction Cost: \$275,000.00

Firm members involved include: Beau Desormeaux

* If there is more than one past performance evaluation discipline included in the proposal, then indicate which past performance evaluation discipline(s) this project is being used to represent.

This field cannot be left blank and N/A is not acceptable. The **only past performance evaluation disciplines to be used are: Road, Bridge, Traffic, CE&I/OV, Geotech, Survey, Environmental, Data Collection, Planning, Right-of-Way, CPM, ITS, Appraiser and Other (please specify).

17. Firm Experience:

Identify the team’s project experience **most relevant** to the scope in the advertisement. **The projects should be limited to a total of 20, with no more than 5 projects being represented by the prime consultant and with no more than 3 projects represented by each sub-consultant on the team. If more than 5 projects are identified for the prime consultant, all projects identified after the first 5 will not be evaluated. If more than 3 projects are identified for a single sub-consultant, all projects identified after the first 3 from that sub-consultant will not be evaluated.** Include no more than one page per project. Projects identified shall only include work performed by firms on the team. The projects identified do not necessarily need to have been DOTD projects.

Firm name	Domingue, Szabo & Associates, Inc.	Past Performance Evaluation Discipline(s)*	Road
Project name	Pump Station #3 Upgrade & Downtown Streetscape	Firm responsibility (prime or sub?)	Prime
Project number	NA	Owner’s name	City of Youngsville, Louisiana
Project location	Youngsville, LA	Owner’s Project Manager	City of Youngsville, Louisiana
Owner’s address, phone, email	305 Iberia Street, Youngsville, LA 70592; 337-849-5176; mayor@youngsvillela.gov		
Services commenced by this firm (mm/yy)	12/18	Total consultant contract cost (\$1,000’s)	230
Services completed by this firm (mm/yy)	3/23	Cost of consultant services provided by this firm (\$1,000’s)	230

Describe the project including the firm’s role and members involved. (Highlight staff to be used in this proposal.)

Domingue, Szabo, & Associates, Inc. (DSA) was the prime consultant under contract with the City of Youngsville for this \$3.7 million Infrastructure Improvement Project – the largest investment in the downtown area in the history of the City of Youngsville. In addition to sanitary sewer and stormwater drainage improvements, project consisted of roadway widening and realignment, on-street parking, new roadway construction, asphalt overlay and repairs, geometric improvements, curbside parking improvements, striping and signage, improved roadway lighting, sidewalk reconstruction, landscaping, and irrigation. Special care was required to accommodate underground improvements due to the age of the existing utilities and the ambiguity of their locations.

Total Construction Cost: \$3,707,753.74

Firm members involved include: Kevin Domingue

* If there is more than one past performance evaluation discipline included in the proposal, then indicate which past performance evaluation discipline(s) this project is being used to represent.

This field cannot be left blank and N/A is not acceptable. The **only past performance evaluation disciplines to be used are: Road, Bridge, Traffic, CE&I/OV, Geotech, Survey, Environmental, Data Collection, Planning, Right-of-Way, CPM, ITS, Appraiser and Other (please specify).

17. Firm Experience:

Identify the team’s project experience **most relevant** to the scope in the advertisement. **The projects should be limited to a total of 20, with no more than 5 projects being represented by the prime consultant and with no more than 3 projects represented by each sub-consultant on the team. If more than 5 projects are identified for the prime consultant, all projects identified after the first 5 will not be evaluated. If more than 3 projects are identified for a single sub-consultant, all projects identified after the first 3 from that sub-consultant will not be evaluated.** Include no more than one page per project. Projects identified shall only include work performed by firms on the team. The projects identified do not necessarily need to have been DOTD projects.

Firm name	Domingue, Szabo & Associates, Inc.	Past Performance Evaluation Discipline(s)*	Road
Project name	E. Refinery Street Sidewalks	Firm responsibility (prime or sub?)	Prime
Project number	NA	Owner’s name	City of Breaux Bridge
Project location	Breaux Bridge, LA	Owner’s Project Manager	Mayor Ricky Calais
Owner’s address, phone, email	101 Berard Street, Breaux Bridge, LA 70517; rcalais@breauxbridgela.net		
Services commenced by this firm (mm/yy)	08/16	Total consultant contract cost (\$1,000’s)	38.65
Services completed by this firm (mm/yy)	04/18	Cost of consultant services provided by this firm (\$1,000’s)	38.65

Describe the project including the firm’s role and members involved. (Highlight staff to be used in this proposal.)

Domingue, Szabo & Associates (DSA) was the prime consultant hired by the City of Breaux Bridge to survey, design, administer construction and provide inspection for approximately 2,200 linear feet of sidewalk located in Breaux Bridge, LA. DSA’s responsibilities included layout/placement, grading, and design of sidewalks, minor drainage improvements, and coordination with LADOTD to tie-in sidewalks with sidewalks along Rees Street (LA 328).

Total Construction Cost: \$86,715.00

Firm members involved include: Sarah Richard

* If there is more than one past performance evaluation discipline included in the proposal, then indicate which past performance evaluation discipline(s) this project is being used to represent.

This field cannot be left blank and N/A is not acceptable. The **only past performance evaluation disciplines to be used are: Road, Bridge, Traffic, CE&I/OV, Geotech, Survey, Environmental, Data Collection, Planning, Right-of-Way, CPM, ITS, Appraiser and Other (please specify).

18. Approach and Methodology:

Provide a description of how the work will be performed and provide the proposed project schedule. Include any additional information or description of unique resources that are planned to be used to produce the deliverables. Include any proprietary technologies, methods or approaches that will be used on this project to improve quality or efficiency. If the proposal is for an IDIQ contract, the consultant should review the scope of services in Attachment A to the advertisement to obtain a general understanding of what a typical task order would entail. Based upon that understanding, the consultant should provide a sample schedule that identifies the major milestones, deliverables, tasks, etc., to demonstrate sufficient understanding of a typical task order. The duration of the task order is not required. This section shall be limited to four pages. **If more than four pages are included, all pages after the fourth page will not be evaluated. If the consultant has information it believes is proprietary, label it accordingly.**

Scope of Project

The project will involve surveying and design necessary to construct a sidewalk on the north side of Doucet Road from Mayard Drive to West Bayou Parkway in Lafayette, Louisiana.

Methodology

Following a Notice to Proceed, Domingue, Szabo & Associates (DSA) will meet with LADOTD and the Lafayette Consolidated Government (LCG) personnel to develop and clarify the goals, scope, and schedule for the project. A QA/QC plan shall be submitted within 10 days of the Contract Award.

Topographic Survey:

Horizontal and vertical control will be established and submitted to LADOTD for review and approval before commencing with surveys. DSA is familiar with LADOTD's Location and Survey Manual, and its requirements. DSA will perform the topographic survey and deliver all survey information in a clear, legible manner in accordance with LADOTD's standards.

Topographic surveys will begin and Louisiana One Call will be contacted to locate underground utilities for each segment of corridor according to the survey schedule. Also, DSA will coordinate with utility companies who provide CADD files in lieu of field markings.

Preliminary Plans:

30% completion – Plan sheets will be developed with project stationing. Utility coordination, existing drainage inventory, and traffic data shall be collected at this time and incorporated into the preliminary design. General layout and geometry will be developed based on data collected.

60% completion – Geometric layout shall be refined and limits of construction and required rights-of-way will be determined. Utility conflicts and drainage additions/improvements shall be identified and addressed. Plans shall be sent to LADOTD for Review.

90% completion – DSA will incorporate comments from the 60% review. Should additional ROW be required, LADOTD would be requiring ROW acquisition at this time.

Final Plans:

After LADOTD approval of Preliminary plans and verification of available funding, DSA will prepare Final Construction Documents (Plans, Specification, Final Cost Estimates, SWPP, QA/QC Review, etc.) for LADOTD review and acceptance. Final plans shall conform to LADOTD standards.

Construction Services:

DSA will be available to address and respond to any RFI requests from the Contractor in 48 hours or less. DSA staff is committed to assist in any construction matters and/or attend any meetings that may arise during construction.

19. Workload:

For all contracts where a firm on the team is a prime consultant or sub-consultant and where **a)** the consultant selection was made by DOTD, and **b)** a contract was executed by the consultant and the contracting entity by the date the advertisement for this proposal was posted, list all work meeting the following criteria:

- 1) one of the team’s firms is responsible for the performance of the work;
- 2) authorization to perform the work has been provided, as provided in the contract between the consultant and the contracting entity;
- 3) the work has not yet been performed and invoiced; and
- 4) the work is not currently suspended for an indefinite period of time.

For indefinite delivery/indefinite quantity (IDIQ) contracts, list open Task Orders individually.

List only the portion of the fees attributable to firms on the team.

Firm(s) ALL FIRMS MUST BE REPRESENTED IN THIS TABLE	Past Performance Evaluation Discipline(s) *	Contract Number and State Project Number	Project Name	Remaining Unpaid Balance**
Domingue, Szabo & Associates, Inc.	Other – Utility Relocation Engineering	H. 004273.5	I-49 Connector – Lafayette Regional Airport to I-10/I-49/US 167 Interchange	\$0
Domingue, Szabo & Associates, Inc.	Road	Contract 4400023717 H.012868	Fortune Road Pavement Preservation	\$34,230

(Add rows as needed)

DO NOT SUM

* The **only** past performance evaluation disciplines to be used are: Road, Bridge, Traffic, CE&I/OV, Geotech, Survey, Environmental, Data Collection, Planning, Right-of-Way, CPM, ITS, Appraiser and Other (please specify). If a firm has more than one past performance evaluation discipline for any single project, the firm can use multiple rows to express the remaining unpaid balance per evaluation discipline.

** Round to the nearest dollar. **Do not** round to the nearest thousands. If there are no active contracts with a remaining unpaid balance, place N/A in the Remaining Unpaid Balance column. NOTE: ALL FIRMS MUST BE REPRESENTED IN THIS TABLE. LEAVING THE “REMAINING UNPAID BALANCE” COLUMN BLANK IS NOT ACCEPTABLE.

20. Certifications/Licenses:

If the advertisement requires submission of licenses and/or certificates, include them here. **Otherwise, leave this section blank.**



21. QA/QC Plan:

If the advertisement requires submission of a QA/QC plan, include it here. **Otherwise, leave this section blank. If a QA/QC plan is included in this section and was not required by the advertisement, it will be redacted.**

22. Sub-consultant information:

If one or more sub-consultants will be used, provide the name, address, point of contact and phone number for each. Otherwise, leave this section blank.

Firm Name (Name must match as registered with Louisiana's Secretary of State)	Address	Point of Contact and email address	Phone Number

(Add rows as needed)

23. Location:

If location is an evaluation criterion for this advertisement and the prime consultant intends to establish a local presence, describe the plan for doing so. **Otherwise, leave this section blank. Any information included in this section will be redacted if not required by the advertisement.**